

Moore, Marsha M.

From: Duncan, Jennifer E. (Sponsored Programs)
Sent: Tuesday, January 31, 2012 11:43 AM
To: Duncan, Robert V. (Vice Chancellor of Research); Hall, Robert D. (Office of Research)
Subject: FW: OSPA Excellent Work and Support
Attachments: Re: Due Today -- NNSA Proposals

Kudos are good, especially when the goal is something else. The rest of the story....see attached. Just want you to be aware. No follow up required.

From: Prelas, Mark A.
Sent: Tuesday, January 31, 2012 10:38 AM
To: Duncan, Robert V. (Vice Chancellor of Research)
Cc: Duncan, Jennifer E. (Sponsored Programs); David, Craig; Justice, George
Subject: OSPA Excellent Work and Support

Rob,

I wanted to tell you about how much I appreciated the recent efforts of David Craig and the OSPA staff in getting out two NNSA proposals recently. Without their dedication and drive the proposals would not have been submitted. Our department had two staff members who were out most of the last week due to medical issues. This left us with only one part time temporary staff member. We were not able to function efficiently in getting the paperwork to OSPA. The paper work got to OSPA at about 1:40 pm on the day that the proposal was due. David took it upon himself to gather all of the documentation, collect the PSRS, change file names to the guidelines so that the files could be submitted and successfully submitted the proposals.

David and the OSPA staff went well beyond the call of duty. They have my deepest appreciation for helping and supporting my efforts to get these proposals out in the most difficult circumstances. I am so impressed with the teamwork that was required to pull this together that I felt compelled to let you know.

David, the OSPA staff and you have my warmest regards,

Mark

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Moore, Marsha M.

From: Justice, George
Sent: Tuesday, January 31, 2012 10:28 AM
To: Duncan, Jennifer E. (Sponsored Programs)
Subject: Re: Due Today -- NNSA Proposals

Hi, Jennifer. You're preaching to the choir! I understand this. I would say, though, that it's probably not merely a James Bennett issue--his work is very tightly wrapped up in how the PIs in NSEI function. I myself will work to make sure that we are ALL on the same page. You (and your team in OSPA) do an outstanding job, and I am continually appreciative!

Best,
George

--
George Justice
Dean of the Graduate School
Vice Provost for Advanced Studies
210 Jesse Hall
University of Missouri
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573-884-1402
JusticeG@missouri.edu

On Jan 31, 2012, at 10:23 AM, Duncan, Jennifer E. (Sponsored Programs) wrote:

Good morning, George.

As we've worked together through several issues, I appreciate that we can move in the right direction. Part of the role of the departmental administrator is to help the PIs understand the timelines. We never want to penalize a PI for an administrative error. This is a James Bennett issue, not a PI issue. I don't want to jeopardize our relationships with the PIs -- we've worked very hard to cultivate them. I also want to guard against OSPA procedures being seen as barriers ... I know they belong to us; yet, they are developed with the intention to properly and timely submit proposals with the ultimate goal of getting them funded, with proper oversight of the awards once they arrive.

Appreciatively,

Jennifer

-----Original Message-----

From: Justice, George
Sent: Tuesday, January 31, 2012 9:55 AM
To: David, Craig
Cc: Prelas, Mark A.; Duncan, Jennifer E. (Sponsored Programs)
Subject: Re: Due Today -- NNSA Proposals

Craig,

We appreciate your service. I will be working with Dr. Prelas and the other faculty members to ensure that your procedures are respected in the future.

Best,
George Justice

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George Justice
Dean of the Graduate School
Vice Provost for Advanced Studies
210 Jesse Hall
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On Jan 31, 2012, at 9:44 AM, David, Craig wrote:

> Dr. Justice;

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> We were able to submit the proposals for Dr. Prelas yesterday. However, there were several problems surrounding the submission that I would like you to be aware of. The Grants.gov files were sent to Karen Geren who is our submissions specialist and not the Senior Grants and Contracts Administrator assigned to Nuclear Engineering. In addition to the files being sent to the wrong person, there were no guidelines submitted which is also required for proposal review. We were lucky to be able to obtain the guidelines from Dr. Prelas at 4:00 PM. Also, an approved PSRS was not submitted to OSPA. I called Dr. Prelas and determined that the PSRS was actually in the Graduate School Office. I went to obtain the PSRS and was able to do so with the assistance of Ruth Erwin. During the review process it was discovered that files attached to the Grants.gov proposal were not named correctly which would have caused the proposals to be rejected. We were unable to contact the administrator, James Bennett, to correct the errors. Our office changed the file names in order to get the proposals submitted. OSPA generally never changes any aspect of a proposal prior to submission. The proposals were sent to Karen Geren at 1:43 PM yesterday the same day they were due. There is a requirement that all proposals are submitted five business days prior to submission to avoid issues I have described above. We took extraordinary measures to insure that the proposals were submitted on time. However, in the future, it cannot be expected that we will be able to continue to operate in the same way.

>

> Craig David

> Gold Team Lead

> Authorized Signer, Grants and Contracts

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> -----Original Message-----

> From: Justice, George

> Sent: Monday, January 30, 2012 3:55 PM

> To: Duncan, Jennifer E. (Sponsored Programs)

> Cc: David, Craig; Porting, Liz

> Subject: Re: Due Today -- NNSA Proposals

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> Jennifer, I understand if you can't process these at the last minute.

> We need to work on ways to make this process more effective. George

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>> <Prelas 0034124 NNSA 12-15.pdf>
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